



October 19, 2006

1. Attendance

Kathy McGilton, Deborah O'Connor, Dorothy Forbes, Lorna Guse, Martha Donnelly, Lynn McCleary

2. All new committee members were welcomed and shared their experience and interest in curriculum development.

Dorothy Forbes was invited to be involved in our committee to ask as a liaison between the knowledge utilization committee and our committee.

3. Lynn McCleary gave an overview of the reporting structures of this committee and other NICE committees. The main objectives of the NICE group were discussed and are found on the NICE website.

Action Items:

Item	Action/Discussion	Decision	Person Responsible	Due Date
Terms of Reference	Reviewed the terms of reference	Changes made to the terms of reference include: A) Membership: Instead of reading "one member of the knowledge identification committee" it will read, "one member to act as a liaison with the knowledge identification committee" B) Committee members will be appointed for a two year term, renewable twice (not once) C) Gerontology curriculum switched to "Care of the Elderly" curriculum, which may need to be defined at a later time D) Also objectives for 2006/2007 were approved but one addition was made: core competencies as well as accreditation standards will be identified within faculties.	Kathy	Oct 19
New Members	We have new members to NICE	New members, Dorothy and Deborah need to be added to the core list of NICE members Dorothy will act as a liaison between the two committees, and Arlene Bierman, the Chair of the Knowledge Committee needs to be informed. How this arrangement will be arranged is yet to be established	Lynn Kathy, Dorothy and Arlene	Nov 1 Nov 1
What does gerontology curriculum look like currently?	Discussed that different provinces and disciplines have accreditation standards and core competencies. A powerpoint was sent around developed by Margaret Denton on gerontology curriculum in medicine, nursing and social work in Ontario. It is a very nice overview of issues and some recommendations are discussed that we might to look at further If we want to find out about curriculum across the country we will need to have a strategy to locate all the schools	Members of our committee will send reports they have to Kathy on accreditation standards for their disciplines and core competencies requirements with regards to care of the elderly. A RA will be hired to create a system to develop a data base for this information. The plan will be to share a list of what has been collected for our Dec 4 th meeting. Margaret will be contacted to see if she has other reports that she might want to share with us and to let her know about our committee. Deferred for now, our group will focus on forwarding information they have available or their colleagues have at this time to get a preliminary assessment of elderly care curriculum..	All Kathy RA Kathy	Nov 17 th Oct 30 Dec 1 Nov 1
What should the care of the elderly curriculum look like? And Innovative	There is a need to define the elderly care curriculum specific to the discipline of medicine, nursing and social work, and also focus on interprofessional elderly care curriculum. Literature search on curriculum in elderly care	All members who have developed or know of curriculum focused on care of the elderly should forward this information to Kathy. The RA will create a system to develop a data base to store this information Need to learn more about interprofessional curriculum (See	All RA All and RA	Nov 17 th Dec 1

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curriculum	will be undertaken Committee members attend courses to learn more about elderly care curriculum Other areas to search for information include the Hartford Foundation	Barr) A graduate student might be interested in conducting a search around care of the elderly curriculum If committee members attend sessions related to care of the elderly curriculum, can they be reimbursed? The RA can also contact the Hartford Foundation to learn more about care of the elderly curriculum development.	All Lynn RA	ongoing ongoing Nov 1 Dec 1
Website	Deferred to next meeting			
Hiring a Student	Kathy knows an undergrad nursing student who is interested in taking the RA position.	The committee suggested Kathy hire the student. A \$3,000 contract will be developed for the student with the proviso if they put in more hours more money may be available. Extra funds (\$1,000) will be kept for additional budget items not yet determined.	Kathy	Nov 1
Student reps	Lynn and Martha indicated that there are some funds for students to be paid in a 'training' fund. Committee members would have to apply for the funds from Martha indicating a clear mandate for the student experience and a budget Possible reasons for hiring a student for our project may include: lit search of care of the elderly curriculum and a report of what is available world wide; a literature search on interprofessional learning and a synthesis of this literature.	If a committee member is interested in using this fund, then contact Martha Before we add student reps to our committee we need to articulate their roles. We will investigate this more in our Dec meeting once we have a sense of what reports we have accumulated and what opportunities there may be for students.	All	ongoing
Next Meeting		Our next meeting is 8 to 9am for BC; 9 to 10 for Manitoba, and 11 to 12 (?) in Ontario, on Monday Dec 4th	All	