

Christina Clark MSW, RSW

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Education

University of Toronto

Master of Social Work in Gerontology
Graduation 2014

Gordon College, Wenham Massachusetts

Bachelor of Arts in Social Work
Graduated 2012

Skills

- Experience offering advocacy, support, treatment and rehabilitation within a community based context working with vulnerable populations
- Compassionate and empathetic in working with diverse groups
- Able to listen and communicate effectively
- Strong assessment and intervention skills
- Committed team member who also works well independently
- Computer literacy in MS Word, Excel, Outlook, CIS, RaiCHA & OCAN
- Fluent in French and English

Social Worker Experience

Master of Social Work Field Placement – LOFT Community Services: John Gibson House September 2013 – April 2014

- Provided individuals who suffer from mental illness and/or addictions and are at risk of homelessness with psychogeriatric case management services
- Utilized The Psychosocial Rehabilitation Model to empower clients in daily living by focusing on their strengths
- Liaised with various community agencies to assist clients in overcoming challenges and promote well-being related to housing and physical and mental health
- Designed and facilitated a weekly smoking cessation group with the residents of John Gibson House based on a revised version of the program at the Centre for Addiction and Mental Health Nicotine Dependence Clinic
- Participated in client review meetings among multiple disciplinary team members

Bachelor of Social Work Field Placement - North Shore Health Project, an agency that promotes wellness in people living with HIV, AIDS and Hepatitis C August 2011 – December 2011

- Conducted psychosocial assessments with clients and lobbied with other organizations to ensure that the client's basic needs were met
- Attended staff meetings and meetings with other nonprofit organizations within the local community
- Participated in group therapy including the Hepatitis C Support Group and Women's Support Group

Employment Experience

Secretary – Student Employment Service, University of New Brunswick

November 2012- August 2013

- Scheduled student appointments and corresponded to questions or concerns regarding to employment opportunities
- Improved communication between students and employers by updating the website, posting jobs for employers and advertising career fairs and workshops
- Used Excel and Microsoft Word to track student employment hours and faculty request for student assistants.

Home Support Worker – We Care Home Health Services July 2012-March 2013

- Worked alongside women and men with intellectual disabilities to maximize their capabilities and functioning within the community
- As part of the team, actively involved in the planning and implementation of each client's individual program
- Collaborated with various community-based services and organizations to increase the independence and functioning of each client

Visit Intern - Gordon College Admissions Office

December 2008-May 2011

- Worked as a part-time Individual Visit Intern
- Corresponded (email and phone) with prospective students, scheduled student appointments and itineraries
- Organized events on campus related to recruitment, and worked together with admissions counselors

Office Assistant - Bridges of Canada, Fredericton

Summer of 2009

Summer Full-time Employment

- Assisted ex-offenders and their families by working at the food and clothing bank twice a week
- Helped organize special events, worked on the monthly newsletter, and corresponded with clients
- Contacted pastors in the local area to see if they would donate Christmas gifts to the children of ex-offenders.
- Fulfilled office tasks

Volunteer Experience

Volunteer - Pine Grove Nursing Home, Fredericton

April 2007-August 2013

- As a volunteer, assisted with facilitating and implementing social activities
- Assisted with special events including birthday parties, holiday parties and special guests.
- Visited with individual residents, listening to their life stories and taking them for walks
- Began volunteering when I was in high school and continued when I came home from university

Volunteer - Community Minority Cultural Center, Lynn MA

January 2009 – May 2009

- Volunteered in the ESL department
- Helped individuals with basic computer skills such as accessing the Internet, setting up email, uploading pictures and so on

Research Experience

Research Assistant – Immigrant Women in Atlantic Canada

August 2012-October 2012

- Transcribing interviews involving immigrant women in Atlantic Canada.
- Topics included domestic violence, experiences of discrimination, multiculturalism and family and social support networks.

Research Assistant – PASCH Organization

December 20, 2011 – January 15, 2012

- Analyzed questionnaire data (quantitative and qualitative)
- Prepared an excel spreadsheet report on the PASCH organization self study for the President and Board of the organization

Research Assistant – Dr. Lori Beaman, University of Ottawa

December – January 2011

- Analyzed quantitative and qualitative data and prepared a report on a social assessment survey of the community of Deer Island

Awards/Honors – Academic and Athletic

Gordon College Stewart G MacDonald Memorial Scholarship (2008-2012)

Gordon College Dean's List (2011-2012)

Gordon College Varsity Swim Team (2008-2011)

Gordon College Most Valuable Swimmer Award (2009-10; 2010-11)

References Available Upon Request

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both manual and automated processes, as well as the use of specialized software tools to facilitate the analysis.

The third part of the report details the results of the analysis. It shows a clear trend of increasing activity over the period studied, with a significant peak occurring in the middle of the year. The data also indicates that certain categories are more active than others.

Finally, the document concludes with a series of recommendations based on the findings. These suggestions aim to improve the efficiency of the data collection process and to ensure that the information remains accurate and up-to-date.

The author expresses their appreciation for the support provided by the team during the course of this project. They also mention that the data presented here is preliminary and subject to change as more information becomes available.

Thank you for your attention.